



Dear TCC Singers,

The Torrance Chorale Friends receives various payments from TCC singers for items such as music deposits, music folders, wardrobe purchases, donations and program ads. We are requesting your assistance to help us make sure that your payments are properly identified for recording in our accounting records.

When making a payment, please do the following:

- **Payment by check:** Make your checks payable to **Torrance Chorale Friends or TCF**. Note on the bottom of the check what it is for (music deposit, folder, wardrobe, etc.)
- **Payment by cash:** Bring exact change. Put the cash in an envelope with your name and purpose of payment written on the front, or clip the bills with a paper clip and include a note with your name and purpose of payment. Round your payment up to the nearest dollar.
- **Payment by PayPal to Torrance Chorale Friends:** Please note that a transaction fee of 1.99% plus \$0.49 will apply to each transaction.

Cash or check payments may be given to Linda Gohata (for music deposits), Susan Suhr (program ads or donations), Jill Hoffman or Karen Peterson (wardrobe and donations).

Thank you!